Mobile scheduling of shared spaces on campus using the Marist App

In the interest of maintaining safe distance some departments on campus have instituted a mobile reservation system for their locations.

These locations include:

- Donnelly Computer Lab
- Mail Center
- Card office
- Library 314 Study Room

To make a reserveration:

1. Download the Marist App



2. Allow Marist App access to your location only while in the App







4. Sign in



- 5. To Make a Reservation
 - a. Click the mobile menu, select Campus map



 Select the Building from the list then click the building name in the map



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7. Select Book, Click Space/Location



8. Select Date

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9. Select a Time, then select Book

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:=	Monday, August 24, 2020 Eastern Time (US & Canada)						
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	08:45 am						
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12:30 pm							
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Confirm Booking



• Your booking is now confirmed. When you arrive for your reservation open the QR scanner and scan the QR code for the space you have reserved.



• QR codes will be placed outside of rooms, at entrances to spaces, and beside devices such as a personal computer.